

Putnam County Rotary
Board of Directors Meeting
June 3, 2003

Board Members Attending: Mary Keely, Peter Faulkner, Rick Slater, Tom Midkiff, Tom Moore

Board Members Absent: Lana Newhouse-Taylor, Nathan McBrayer, Dr. Sam Sentelle, and Don Broyles (Cheryl Rust, Honorary)

The meeting began at 1:15 PM.

It was determined that we have a quorum for a meeting. Since Cheryl Rust now holds an honorary position, she is no longer a voting member of the Board.

Mary distributed minutes from the May 5, 2003 Board of Directors meeting and Financial Statements through May 2003.

Mary noted that the United Bank Account had a balance of \$2336.00. However, that balance includes one outstanding check, #531 to National Award Service for \$158.40 on 12/18/01, which has not cleared the bank. Since we have an agreement with the bank that checks over 180 days old are not honored, the board decided to close the account and transfer their statement balance of \$2,494.40 to our new account at Fifth Third Bank.

Mary also noted that a line item under Accumulated Funds for adjustments is there to reflect the necessary adjustment to our Club Mate software for the year ended 2002; the fiscal year 2002 had been closed to enable the billing of membership dues in July 2002 and the accounting information was only complete for six months of the previous fiscal year. Since there is no way to open and correct the previous fiscal year, she made the adjustment to correct all balances.

Mary thanked Rick for preparing our FY2001 (for fiscal information ending 2002) tax return, and noted that since our FY2003 will be complete next month, we need to find someone to prepare our next return. Rick stated that he would prepare that return, noting that it will not be due to the IRS until November 15, 2003.

A discussion was held regarding the letter that Mary mailed to all members last month. Mary noted that she had received approximately 20+ responses with updated data. No one contacted had sent in a letter of resignation. The Board expressed concern that we are paying dues to Rotary International, our Rotary District and for the Rotary Magazine for those people and that they are also included in our attendance percentages. It was suggested that we either send another letter and be firm about payment of past dues or simply remove their name from the membership roster if they have not paid dues and have extremely low attendance. Since our next Rotary International payment will be due in July, the board agreed to delete those members who have not paid and whose attendance is very low. Mary will prepare an updated list for the Board to discuss at its next meeting. Mary noted that there are some active members whose dues had not been paid. The Board's concern is to enforce the by-laws and be responsive to the needs of the membership. Mary noted that she felt it was not in her authority (or in the authority of any one board member) to make that decision. The board agreed and noted that they would handle those cases on an individual basis.

The Board discussed the low attendance at our weekly meetings. Rick suggested that part of our problem is that so many people live here and work either Charleston or Huntington. Peter suggested that the local culture has changed and that has affected our attendance. He also noted that we seem to be missing a "sense of mission" in the club. The board discussed the fact that sometimes just sending a check is the "easy way out" of not having a directed community project or purpose. Rick suggested that we spend more than a brief meeting to plan our future; a three to five year strategic plan needs to be created and put into action for our club to continue to serve this community.

Mary noted some open items from previous meetings. Those resolved are: (1) We did not participate in the Rotary Annual District Conference by sponsoring a Hospitality Suite. (2) We received all information from the schools to complete our annual scholarship presentations. (3) Rick Slater's firm completed our FY2001 Tax Return. Remaining open items are: (1) Lana will invite the Humane Society to speak at one meeting to show how they used our donation. (2) Nathan will get information on building a pavilion for the Y camp and report to the board. (3) Lana will contact the Y and find out how the Eagle Scout's project that we funded from last year is progressing. (4) Lana will contact David Jennings to price liability insurance for our Board of Directors.

The Board thanked Mary for her efforts to improve communications and information for the Board. Mary noted that our newest Board member is Tom Moore. Tom has agreed to serve as Treasurer for one year, and we appreciate his commitment to our club.

Meeting ended at 2:00 PM.